

Crawfordsville District Public Library Board of Trustees minutes, April 13, 2023

Monthly Board Meeting for April

President Keim called the monthly meeting of the Board of Trustees to order at 4:01 p.m. Trustees present were Mr. Keim, Ms. Smith, Mr. Foster, Mr. Littell, and Mr. Mitchell. Dr. Benedicks and Mrs. Helms were absent. Ms. Tyner, library director; and Ms. Steelman Wilson, library assistant director; were also present. The meeting was held in the library conference room. Josh Brewer attended as a member of the public.

Public Comments: No public comments.

Mr. Keim nominated Ms. Smith to serve as ad hoc secretary for the meeting in the absence of board secretary, Mrs. Helms. Mr. Mitchell seconded the motion, and the motion carried.

Minutes: Mr. Littell made a motion to accept minutes from the March 9, 2023, meeting with a change to reflect the Monthly Board Meeting was for March, not February. Motion was seconded by Mr. Foster. Motion carried.

Claims: Ms. Tyner presented claims of \$230,834.91 for the period of March 16, 2023, to April 14, 2023, with brief explanations. Mr. Littell motioned to approve, seconded by Mr. Foster. Motion carried.

Committee Reports: Ms. Tyner reported from the March 20, 2023, meeting of the Main Street Board. First Friday performers have been booked for the 2023 Summer Programs. Pergola work should begin in April or May. The full report is included in the minute book.

Mr. Keim said the Park Board was a short meeting. The golf course proceeds are way ahead, but some bridges will need replaced on the property. A renovation is planned for the Frances Wooden Center's playground, with the used equipment to go to Lincoln Park. A pickleball court is planned for Lincoln Park, and the League of Women Voters is working on a documentary presentation about Lincoln School. Will Shortz has donated his family property for a new park.

Ms. Smith mentioned that a storyteller is scheduled for Saturday, April 15, at the CMMC. Carnegie Museum's departmental report is part of the board packet.

Old Business: None.

Director's Report: Ms. Tyner determined that the collections spending in 2022 was slightly under Indiana State Library standards, and will apply for a one-year waiver.

Trevor Billings and Thomas Meeks will both be leaving employment at the CMMC soon. Cindy Martin was hired in the YS department.

The new fob system of entry at the staff door has been very happily received by staff.

The Library book sale has made 50% of the proceeds of the entire year of 2022 in just the first four sales! The next sale is May 13.

Ms. Tyner and Ms. Wilson will attend Saturday's presentation by John Smillie about the new Inflation Reduction Act benefits for non-profits. The League of Women Voters of Montgomery County and the St. John's Episcopal Church are sponsoring the presentation.

Ms. Tyner and Ms. Wilson will meet with Architect Judi Kleine on April 26 about the administrative suite project.

Financial Reports: Ms. Tyner has researched the balances in the payroll funds, and these will be corrected to reflect zero balances. The meeting room fund has been over-expended but some expenses will be entered against the operating fund. The rental budget line is over-expended due to storage costs from the CMMC Amazing Castles carts.

Appropriation spending overall is right on schedule, with 75% of the year left, and 76.3% of the appropriation remaining.

New Business: Ms. Tyner presented two proposals for plaster repair at the CMMC. The proposal from DKA also includes painting, although Pierce's quote did not. Mr. Littell motioned to accept the DKA quote, with Mr. Mitchell seconding. The motion carried. Ms. Tyner stated that the work will take place in the winter.

Dr. Benedicks and Mr. Mitchell's terms are expiring at the end of June. Dr. Benedicks has already expressed that she will not serve another term at this time. Mr. Mitchell will give the matter some consideration. Josh Brewer has been proposed as a possible replacement.

Each year the library board provides food to the library staff in observance of National Library Week. This year, Ms. Tyner asked the board to rent Puritan coolers and water on the first and second floors on behalf of staff. The board approved the action by consensus.

Adjournment: Mr. Littell moved to adjourn the meeting, seconded by Mr. Keim. The meeting was adjourned at 4:42 p.m.

DULY APPROVED by the Crawfordsville District Public Library Board of Trustees at its regular meeting held on the **11th day of May, 2023**, at which meeting a quorum was present.

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ATTEST: _____

Secretary, Board of Trustees