

Crawfordsville District Public Library Board of Trustees minutes, August 11, 2022

Executive Session

The board met in executive session on August 11 at 3:45 p.m. to discuss personnel matters noted under IC 5-14-1.5-6.1 (6) With respect to any individual over whom the governing body has jurisdiction (B) To discuss, before a determination, the individual's status as an employee. Trustees present were Mr. Keim, Ms. Smith, Mr. Foster, Mrs. Helms, Mr. Mitchell, and Dr. Benedicks. Mr. Littell was absent. No other matters were discussed.

Monthly Board Meeting for August

President Keim called the monthly meeting of the Board of Trustees to order at 4:04 p.m. Trustees present were Ms. Smith, Mrs. Helms, Mr. Foster, Mr. Keim, Dr. Benedicks, Mr. Mitchell, and Mr. Littell. Ms. Tyner, library director; and Ms. Steelman Wilson, library assistant director; were also present.

Public Comments: No public comments.

Minutes: Dr. Benedicks made a motion to accept minutes from the July 14, 2022 meeting, seconded by Ms. Smith. Motion carried.

Claims: Ms. Tyner presented claims of \$315,314.16 with brief discussion. Mr. Littell motioned to accept the claims, seconded by Mr. Mitchell. Motion carried.

Committee Reports: Ms. Tyner provided written minutes for the Crawfordsville Main Street meeting on July 18, 2022. Sarah Campbell, new Fusion54 Director, visited the meeting to introduce herself; the last Lunch on the Plaza will be held on August 19; and the Plaza Fountain Project is still in the design phase. CMS expressed their appreciation to library employees Ms. Dellie Craig, Ms. Tyner and Ms. Steelman Wilson, who have been assisting Crawfordsville Main Street with their process of preparing content for the Wayfinding kiosks. The next CMS meeting will be held on August 15. Mr. Keim said that the Park and Rec board has set open hours for Pike Place, which are from 6 a.m. to midnight. Restrooms are now closed due to vandalism unless there is an event being held at the park. The pool is closed for the season but the Splash Pad will stay open through September, depending on weather. The full minutes for both meetings are appended to the library minute book.

Old Business: No old business.

Director's Report: Ms. Tyner reports that circulation numbers continue to increase or remain steady. Interlibrary loan figures should be 27 items borrowed, 54 loaned. Ms. Tyner noted that computer use numbers are not rebounding as much as gate count has, indicating our former computer users may have found other alternatives since the pandemic.

Ms. Tyner recently attended a webinar which raised issues of accessibility regarding our current website. In order for the library website to incorporate universal design, a redesign may be necessary in the future.

Mr. Rick Ewoldt has rejoined the staff, Ms. Sarah Siefertman has left, and Ms. Rachel Peyton has announced that she will be leaving as well.

Financial Reports: Ms. Tyner presented the financial reports for August. The finances are still on target. Board members asked what expenses were placed under Account # 3 “Other Services and Charges”, which had no appropriation for it. Ms. Tyner said she would check on it, and let the board know.

Two itemized credit card breakdowns, one for June, and one for July, are included in the packet for board review.

New Business: Theresa presented the 2023 Budget Proposal, reflecting the maximum levy growth quotient of 5%. Following discussion, the board requested the budget amount for electricity be raised to \$103,500, and gas be raised to \$11,500. The LIRF transfer amount will be reduced to make the change. Mr. Littell motioned to accept the 2023 budget proposal as adjusted, with Dr. Benedicks seconding. Motion carried.

Theresa presented the 2022 Salary Ordinance update. Mr. Littell motioned to approve as presented, with Dr. Benedicks seconding. Motion carried.

Ms. Helms mentioned that she had heard that the Book Sales were congested, with some board discussion of the matter following. Ms. Tyner will show her the Book Sale area so she can see the layout of the room.

Mr. Keim requested three board members to volunteer to serve on an ad-hoc Financial Committee. Mr. Foster, Mr. Littell and Mrs. Helms volunteered. Mr. Keim requested two board members to volunteer to serve on an ad hoc Human Resources Committee, and Ms. Smith and Dr. Benedicks volunteered.

Adjournment: Dr. Benedicks motioned to adjourn, seconded by Mr. Mitchell. Meeting adjourned at 5:15 p.m.