

Crawfordsville District Public Library Board of Trustees Board Meeting Minutes – December 12, 2019

Monthly Board Meeting for December

Mr. Keim called the meeting to order at 4 p.m. Present were Mr. Keim, Board President; Ms. Brooks, Secretary; Ms. Stull, Ms. Stocks and Ms. Smith. Mr. Cherry and Mr. Littell were absent. Library Director, Ms. Tyner; Ms. Steelman Wilson, Assistant Director; and Mr. Matt Bowers of Henriott Insurance Group were present.

The usual order of business was suspended to hear Mr. Bowers present a proposal to provide property, liability, and worker's compensation coverage for the library. Following the presentation by Mr. Bowers, Mr. Robb Williamson of RT Insurance, the library's current carrier, arrived and presented his renewal proposal. The proposals were considered by the board. Ms. Stull motioned to go with Henriott Insurance Group for the 2020 coverage year. Ms. Smith seconded. The motion carried. Ms. Tyner noted that library health insurance coverage will also be up for renewal in March, and she plans to pursue new proposals.

The meeting returned to regular order.

Minutes: Ms. Brooks made a motion to accept the minutes, seconded by Ms. Stull. Motion carried.

Claims: Ms. Tyner presented claims of \$681,354.27 with brief explanations. Ms. Brooks made a motion to accept the claims, seconded by Ms. Smith. Motion carried.

Committee Reports: Ms. Brooks presented highlights of the November 18 Main Street board meeting. Treasurer's Report shows finances doing well for year end. Annual meeting is upcoming on January 27, 2020 on the 4th floor of the Fusion 54 Center. The event will be catered by Maxine's on Green. Backstep Brewery will provide the beer for the event. Ms. Belinda Kiger will serve as Board President for Main Street in 2020. The full report for the Main Street meeting will be attached to the library minute book. Mr. Keim attended the last Park & Rec Board meeting. The 5-year masterplan was discussed at the last meeting. Bark Avenue Dog Park now has 135 members. The Personnel Policy committee has received the first draft of the updated policy that Ms. Tyner prepared.

Old business: Ms. Tyner reported that 12 employees have registered for the Wellness for Life Clinic. Charles Harris, the representative for the clinic, will attend the Staff Development Day to explain the benefits to attending employees. Ms. Stull motioned to accept the 2020 Salary proposal as presented. Ms. Brooks seconded. Motion carried.

Director's Report: Ms. Tyner reminded the board that the library would be closed December 13 for the Staff Development Day. Whitney Lockhart-Stoner was hired for a Reference & Local History Assistant position, but has already resigned. Sealant coating is in progress for library sidewalks, contractors working on addressing maintenance items. The 1782 Notice has arrived showing the final adoption of the budget and levy numbers for 2020. The library received several donations this month with positive comments about the library's services.

Financial Report: Ms. Tyner presented the complete financial report, appropriation report through the end of November and the most recent bank balances. The budget is 94.9% expended through mid-December, on track for year end.

New Business: Ms. Tyner presented a resolution to cover all full-time library positions with INPRS Public Employees' Retirement Fund benefits. Ms. Smith motioned for Ms. Brooks, board secretary, to sign the resolution on behalf of the library, seconded by Ms. Stull. Motion carried. Ms. Stocks went to the Wellness Coalition meeting regarding the Census, and learned that Wabash students have created materials specific to Montgomery County that are available online. Mr. Keim proposed purchasing at least one AED for the library and museum at \$450 each. The board approved by consensus.

Public Comments: No public comments.

Adjournment: Ms. Stull moved to adjourn, seconded by Ms. Smith. Meeting adjourned at 5:24 p.m.