

Crawfordsville District Public Library Board of Trustees Board Meeting Minutes – Sept. 12, 2019

Monthly Board Meeting for September

Mr. Keim called the meeting to order at 4 p.m. Present were Mr. Keim, Board President; Mr. Cherry, Vice-President; Mr. Littell, Treasurer, and Ms. Brooks, Secretary. Other trustees present were Ms. Stull and Ms. Stocks. Ms. Smith was absent. Library Director Ms. Tyner and Ms. Steelman Wilson, Assistant Director, were also present.

Minutes: Ms. Brooks made a motion to accept the minutes, seconded by Ms. Stull. Motion carried.

Claims: Ms. Tyner presented claims of \$155965.49 with brief explanations. Ms. Stull made a motion to accept the claims, seconded by Ms. Stocks. Motion carried.

Committee Reports: Ms. Brooks presented highlights of the August 19, 2019 Main Street board meeting. Voices for Peace appeared at the meeting to ask for partnership, and share a goal of placing a Peace Pole at the Pike Place Park. However, as a city park, the decision would belong to the city. Humans United for Equality was deemed to be a more fitting group to partner with VFP. In other business, a MCCF grant was received for \$7,900 to help pay for Christmas decorations for Pike Place. The full report will be included in the library minute book. Mr. Keim attended the September 11th meeting of the Park Board. The board approved a \$30 annual increase for golf passes, excluding city employees. A smoking, vaping, and chewing tobacco ban has been put into effect for the city parks. Decker Engineering will redesign the canoe launch at the trailhead. Ms. Stull updated the board on the personnel policy committee, which has been sped along by Ms. Tyner's recent work on the policy.

Old business: Ms. Stocks reported on the Indiana State Library Trustee summit. It was very well attended, and there was a great amount of information provided. Ms. Stocks provided the link to the summit Powerpoint slides and notes. The impact to libraries from the upcoming census was discussed, as there will be an online census form many patrons will need computer access to complete.

Director's Report: Ms. Tyner compared circulation statistics, which were down from last month but up from last year. Museum statistics were down but there were no programs during August. Three employees have left employment at the library, and two new hires were made in Youth Services. Other open positions have been advertised. The director and assistant director met with Judi Kleine regarding office options and meeting room space. The County Council voted to approve the library's budget at a public meeting at the courthouse on September 10. Front walk is in need of sealing to keep the concrete looking cleaner. Ms. Stull wanted to convey her appreciation of the Tween Reading Group, and the recent participation of 44 teens in Read-It. It was an excellent turn out, with kudos to the Youth Services Department.

Financial Report: Ms. Tyner presented the complete financial report, appropriation report, and bank balances through the end of August. Claims were reviewed by the treasurer prior to the board meeting, and the warrants were signed prior to the meeting. Ms. Steelman Wilson discussed the recent project to calculate departmental breakdowns for all expenditures since the first of the year to aid in forecasting departmental spending for the future.

New Business: Ms. Tyner presented a proposed list of CDPL Holidays for 2020 with brief discussion. Ms. Brooks motioned to approve the list as presented. Ms. Stull seconded the motion, and the motion carried. Ms. Stocks attended the Food Finders Food Bank Senior Health Fair, which was also staffed by Interim Head of the Circulation Department Angela White. The former Athena Center is now called The Laurel Flats, and although it currently has a library, will be losing this library. Ms. Stocks suggested library staff could reach out to see if the books could be used by the library. In other matters, a recent injury at the library has raised awareness of a need to modify a sidewalk area to ensure even pavement. The area on the southeast corner of the library will require the gate be lifted and a concrete pad poured to make the surface level with the surrounding concrete. The work will be done by Mora Concrete next Tuesday.

Public Comments: No public comments.

Adjournment: Ms. Stull moved to adjourn, seconded by Ms. Brooks. Meeting adjourned at 4:59 p.m.