

### **Monthly Board Meeting for July**

Vice President Jim Cherry called the monthly meeting of the Board of Trustees to order at 4:00 p.m. Trustees present were Ms. Stull, Ms. Brooks, Ms. Stocks and Ms. Smith. Also present were Ms. Tyner; Director, Ms. Wilson; Assistant Director; Ms. Nunan; Staff Member.

Vice President Jim Cherry opened the meeting with a welcome to new library director Theresa Tyner.

**Minutes:** Ms. Stull made a motion to accept minutes from the June monthly board meeting, seconded by Ms. Brooks. Motion carried.

**Claims:** Ms. Wilson presented standard claims of \$134,458 for 6/ 2019. Ms. Brooks moved to accept the claims, Ms. Smith seconded. Motion carried.

**Committee Reports:** Ms. Brooks attended the 6/2019 meeting of the Main Street Board. An article in the Travel Indiana magazine will mention the library and our community. Mr. Keim was not present to present the Parks and Rec. Board report. Ms. Brooks' complete report will be in the library minute book. The Board will read the Library Department reports on their own time. Ms. Stull offered kudos to the Children's Department for a successful Summer Reading Program and Ms. Smith mentioned the success of the family event Touch A Truck. Ms. Stock stated that at a Foundation meeting that the library was listed as an asset to our community.

**Old business:** An AT&T representative will meet with Ms. Tyner in the near future. The Masonic Temple request for the library to handle their reservations has not yet been discussed with the attorney. Edge IT discovered that a cable was installed incorrectly in the light panel and has an adaptor for the outdated control panel.

**Director's Report:** Assistant Director Ms. Wilson pointed out that numbers were up for the month of June. Ms. Tyner is in agreement that the mezzanine needs enclosed for privacy. Architect plans are available to view. Flagpole is installed and functioning. A leak in the Circulation area will be looked at by Doug Edwards. Cox and Pritchett repaired 2 drinking fountains. The Board agrees that AED units should be available in the library. The loud Chiller motor will be replaced. Performance Service will oversee correcting the reversed installation of the chill/hot pipe lines. Ms. Wilson suggested that a part-time custodian was needed to help with the daily cleaning.

**Financial Report:** Ms. Wilson reviewed financial reports for June. Fifty five percent of the budget has been expended and fifty three percent of the year has passed. Ms. Tyner will be added to the credit card account and Ms. Wilson will maintain her card for now, and then reexamine the need at a later date. The DLGF will schedule a time to meet with Ms. Tyner.

**New Business:** A new updated Trustee list was presented. Nancy Brady sent a letter concerning complaints of the new pricing schedule for the Book Sale. The Board will take it under advisement. Ms. Wilson invited the Board members to attend the Statewide Library Trustee summit in August. Review of the board bylaws was moved to next month.

**Public Comments:** Ms. Wilson shared two positive comment cards. Ms. Tyner read comments from Children's Department Head, Karen Record that Summer Reading had 812 participants and an increase in teen participants.

**Adjournment:** Ms. Stull moved to adjourn the meeting, seconded by Ms. Brooks. The meeting was adjourned at 4:42 p.m.